



Lynn Hazan & Associates

02-20-18: LYNN'S E-JOBS:

New jobs-Graphic Designer & Events Coordinator- Part Time- Chicago Area & Ongoing Recruiting



New jobs - Graphic Designer & Events Coordinator- Independent Jewish Organization - Part Time

Good news comes in twos. Two new jobs in the Gig Economy in the Northern Suburbs of Chicago.

If you want to work part time as a **Graphic Designer** or **Events Coordinator** and have experience in the Jewish community, read the specs. These are perfect jobs for candidates who want to work 15-20 hours/week, approximately.

Also, more good news... The **Product Manager** job has been filled. Referrals work!

We're still recruiting for the **Content Conference Producer** and **Digital Content Specialist**, both in Chicago, as well as the **Director of Marketing Communications** position on the Near North Side of Chicago. See specs below for details.

Intern for LH&A. Excellent opportunity for students interested in careers in marketing, communications, digital, recruitment, or HR.

Director of Operations: Jewish Cemetery: We're hiring a candidate with strong people and management talent to provide leadership to this client's business.

Coming soon: Lynn will be presenting a new workshop- **Brand Yourself as a Candidate of Choice** in cooperation with NSENG as it expands to a new location. Workshops will be held in Oakbrook at Hamburger University (McDonald's campus) on April 3 and on April 18 at the Glenview Public Library. More details to come.

Also, lots of upcoming events, free webinars and articles for your reading pleasure.

This Week on Lynn's E-Jobs:

Job Opportunities
Consulting Services
Article of the Week
Events
Free Webinars

Our current openings:

1. Graphic Designer- Northern Chicago Suburbs- Part Time- NEW

North-Suburban Jewish Organization seeks tech-savvy, energetic graphic designer to create and deliver fresh print and digital content with high visual appeal.

2. Events Coordinator- Northern Chicago Suburbs- Part Time- NEW

For Candidates with event or non-profit programming experience. Must have a proven track record with events. Candidate will plan 2-3 events yearly with up to 200 participants each. A self starter with a passion for continuous improvement is desired.

3. Digital Content Specialist- Downtown Chicago.

Perfect for Digital Native with strong SM and analytical skills.

4. Director of Marketing Communications - Chicago, North Side

Experience in marketing, publishing, journalism or related fields and passionate about increasing reader loyalty by driving traffic to content using SEO, social media and targeted email. Background in interior design and architecture is a plus. **Pls submit samples with resume.**

5. Content Conference Producer- Chicago, IL or Raleigh, NC

Ideal candidate has experience in corporate communications, PR, Journalism, not for profit or association. Candidate has experience with writing, and is able to work create content for conferences geared to professional communicators. Candidate will plan 8 conferences/year and MC the events.

6. Director of Operations - Near west Chicago suburb.

For candidates skilled in business operations and human compassion. Looking to change careers? Great opportunity to apply wisdom and expertise to a new career track. Candidates with Real Estate, Property mgt., operations, hospital administration, community service or general business experience are encouraged to apply.

7. Internship - Acclaimed Internship Program - Lynn Hazan & Associates - Chicago

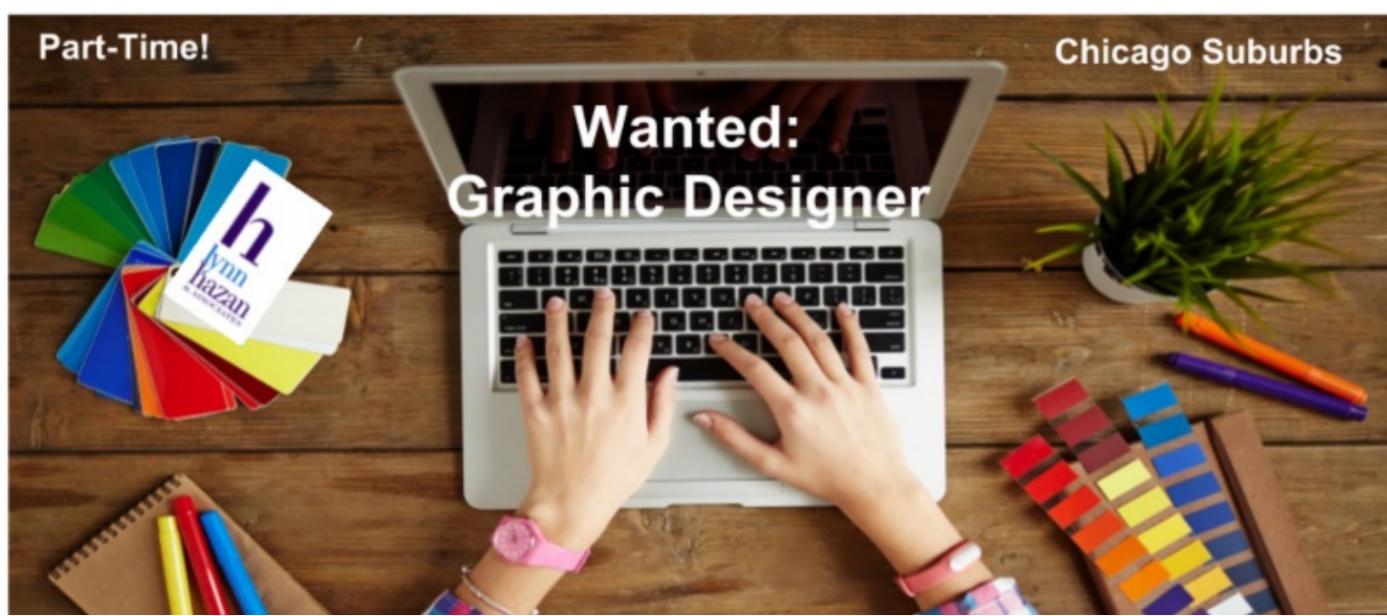
Work directly with president, staff and other interns in an energetic environment. Career builder for students or new-grads interested in marketing, communications, human resources or recruiting. Flexible hours; can receive college credit.

Keep reading for interview tips, Lynn's one-on-one coaching workshops and more.

Lynn Hazan. Lynn@lhazan.com. www.lhazan.com

Graphic Designer- Part Time

Do you have graphic design experience? Think creatively and develop new design concepts? Able to maintain an organization's website? Proficient in Adobe CC? Have a background or strong familiarity with IT? [Click Here](#) to keep reading...





Ideal Candidate has a degree in Graphic Design with 1-3+ years of experience within the field. You are proficient in Adobe CC, Wordpress, Weebly and Wix. Must be able to work patiently with non tech-savvy staff as well as work alongside others and independently.

What client does:

Well established and well regarded independent Jewish Organization.

For more information, [click here](#).

To Apply:

Forward your resume and the answers to the 10 questions at this link, <http://hazan.com/qa/> to lynn@lhazan.com. Header should read: Graphic Designer.

Your follow up call to 312-863-5401 will make a difference.

Events Coordinator- Part Time

Do you have a proven track record in event planning and nonprofit programming? Looking for part-time opportunity? Self-starter? Creative and outgoing? Have proven ability in leadership, communication and negotiating techniques? [Click here](#) to keep reading...



Ideal Candidate has a proven track record in event planning as well as 1-3+ years of experience in event planning and nonprofit programming. You are a self-starter, creative, love meeting deadlines and staying under budget. Big idea person who pays close attention to detail. Interested in flexible part-time work.

What client does:

Well established and well regarded independent Jewish Organization.

For more information, [click here](#).

To Apply:

Forward your resume and the answers to the 10 questions at this link, <http://hazan.com/qa/> to lynn@lhazan.com. Header should read: Event Planner.

Your follow up call to 312-863-5401 will make a difference.

Digital Content Specialist

Are you a Social Media (SM) innovator? Do you love keeping up to date with the latest SM tools and ways to measure effectiveness? Do you have professional experience in digital communications with samples? Are you entrepreneurial and move at a fast pace? Want to work for an award-winning company and fabulous boss? Click [here](#) to keep reading...





Ideal candidate has a BA or BS in communications, marketing or journalism. Digital Native. You grew up with SM and have great samples for show and tell. You have deep knowledge of major & emerging social channels & industry trends. You are proactive, organized, forward-thinking and detail oriented. You have experience in Facebook, Twitter, Instagram, LinkedIn, Snapchat, Pinterest, all blogging platforms. Google AdWords and Google Analytics are pluses!

What client does:

Client is an award-winning Chicago real estate firm.

For more information, click [here](#):

To Apply:

Forwards your resume, samples and the answers to the 10 questions at this link, <http://hazan.com/qa/> to lynn@lhazan.com. Header should read: Digital Content Specialist. Your follow up call to 312-863-5401 will make a difference.

[Director of Marketing Communications](#)

Do you have demonstrated writing, integrated marketing communications and social media skills? Are you an excellent project manager? Able to collaborate well with internal customers and outside vendors, including PR agency, graphic designers and photographers? Experience in marketing, publishing or other related fields? Passionate about increasing reader loyalty by driving traffic to content using SEO, social media and targeted email? Background in interior design or architecture is a plus. Easy access to CTA. Free street parking. Click [here](#) to keep reading...



Ideal candidate must have 5-10 years experience in Background in marketing communications, journalism or related. Must have social media analytics and digital marketing experience, including Google Analytics. Candidate will work closely with business development and design teams, President, and outside contractors, produce case studies, sales presentations, proposals and other collateral, both online and print, create marketing strategy and maintain editorial calendar and work closely with outside tech support and website designer as well.

Location: Greater Chicago Area - North Side

What Client does:

Client is an Award-winning Chicago-based interior design and architecture firm. Our client is nationally renowned with customers in 35 states in the US.

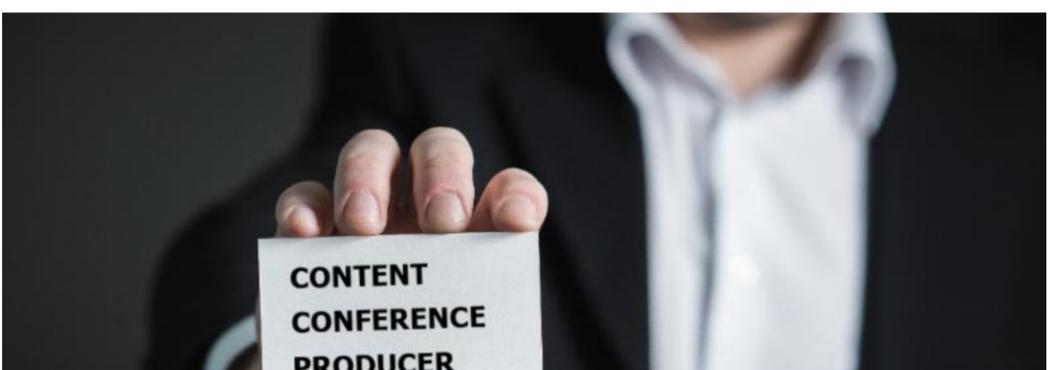
For more information, click [here](#).

To Apply:

Send your resume, hourly rate, writing and SM samples, and answers to the questions from this link <http://lhazan.com/qa/> to lynn@lhazan.com. Header should read: Director of Marketing Communications. Your follow up call to 312-863-5401 will make a difference. www.lhazan.com

[Content Conference Producer- Chicago or Raleigh](#)

Are you a skilled writer? Have a background in Journalism, PR, corporate or not for profit communications? Curious about the latest trends in internal/external/digital communications? Want to be a conference producer? Click [here](#) for more





Candidate must have 5+ yrs of experience in journalism, content production or editorial. Comfortable speaking in public and recruiting speakers. Must be passionate about communication. Candidate will plan conferences/year.

Location: Chicago, IL, Raleigh, NC or CO

What Client does:

Our client is a nationally renowned corporate communications training, news, and conference provider. Client helps organizations create brand journalism news sites, organize and train writers/editors, and restore reporting (and create storytelling) to internal and external communications.

Click [here](#) to be redirected to the full job specs.

To Apply: Forward your resume, writing samples and answers to the 10 questions from this link <http://lhazan.com/qa/> to Lynn@lhazan.com with the header Content Conference Producer. Your call to 312-863-5401 will showcase your attention to detail.

[Director of Operations: Jewish Cemetery](#)

Do you have operations experience? Can you bring calmness to clients and their families facing EOC decision making choices? Click [here](#) for job specs.

Candidate will deal directly with customers and funeral directors; oversee cemetery property, 40 ground staff and 12 office staff

Candidate should: have 5+ years of business experience in management, sales or administrative position. Must be able to make decisions, exercise discretion and independent judgment, and solve problems.

For more info on job qualifications click [here](#)

Are you comfortable in a Jewish cemetery environment? Want to make an impact for the next generation of customers?

What Client does:

Client offers services and solutions to families dealing with difficult times.

To Apply: Forward your resume along with the answers to the 10 questions from this link <http://lhazan.com/qa/> to Lynn@lhazan.com with the header: Assistant Cemetery Manager. Your call to 312-863-5401 will showcase your follow up talent!

www.lhazan.com

OPEN POSITION!





Internship - Marketing, Communications & Recruiting

Participate in Lynn Hazan & Associates' acclaimed internship program.

A definite career builder for a student or new grad interested in marketing, communications, human resources or recruiting. Previous interns have graduated to careers with major corporations, agencies, nonprofits and entrepreneurial businesses.

Click [here](#) for details.



CONSULTING SERVICES

Take advantage of our Resume Review and Empowered Job Seeker Winter specials.

- The Resume Review (Click [Here](#) to Learn More)

In this session, Lynn Hazan will help you to break through the clutter of similar, boring resumes. You will receive practical suggestions and tips on how to revamp your resume. Complimentary follow-up phone session to assess revised resume is included. Time permitting, LinkedIn profiles will also be evaluated.

- Empowered Job Seeker-Winter Special (Click [Here](#) to Learn More)

"Empowered Job Seeker™" is a program that helps candidates undergo effective job searches in the ever-changing marketplace. In this 3-hour (1.5 hours each session), one-on-one or group consultation, participants learn proven techniques to more successfully market themselves as the candidates of choice.

FEATURED ARTICLE OF THE WEEK

- The Best Leaders Serve Their People One at a Time

https://ideas.bkconnection.com/the-best-leaders-serve-their-people-one-at-a-time?utm_campaign=Hubspot%20Blog%20Re-launch%20Campaign&utm_source=hs_email&utm_medium=email&utm_content=60781757&hsenc=p2ANkw-7ZMiIXZnolB8gKgRxOxTaEeoCDVVxgDRJVI-dZpRps-44NQbDvunFCyxUDQntLh_I1Gai3QNqUnszlrTw1RQfMqzcnqw&_hsmi=60781757

In many ways, servant leadership is all about helping people win-to accomplish their goals. Meeting with direct reports one-on-one is an excellent way for servant leaders to create and sustain good relationships and build trust in the workplace. Let's take a look at how the process works.

EVENTS



1. NSENG

Brand Yourself as a Candidate of Choice in cooperation with NSENG as it expands to a new location. Workshops will be held in Oakbrook at Hamburger University (McDonald's campus) on April 3 and on April 18 at the Glenview Public Library. More details to come.

FREE WEBINARS:

1. *Finding your Passion, Purpose and Power*

When: Thursday, February 22nd @ 2:00 pm EST (11:00 am PST, 12:00 pm MST, 1:00 pm CST)

Where: www.mylynnhazancareer.com (instructions below)

Who is it that decides what you experience, what you feel, what you go through...even what you dream? YOU are the power that decides. Let's focus on giving Power to the Passion and Purpose in your life.

This topic completely redirected my life in amazing ways. If you prefer a FULFILLING life experience versus that...s u r v i v a l...feeling, join us. Access to all the resources that are already within you and fulfill your passion, purpose, and power. Come learn to direct your steps with a fresh new determination as you explore options that resonate with what you care about.

Being in a career transition is a perfect time to explore all the possibilities. I'll share how I found my purpose and how you can find yours. It's a lot easier than you think. In this webinar, we'll focus on how to...

- Instantly build your self-confidence
- Shift your emotions so you can eliminate doubt and resistance plus getting unstuck
- Accelerate success and learn how to stay on your path
- Rid yourself of unwanted habits and behaviors that are holding you back

2. *Crush Your Competition*

When: Wednesday, February 28th @ 3:00 am EST (12:00 pm PST, 1:00 pm MST, 2:00 pm CST)

Where: www.mylynnhazancareer.com (instructions below)

Finding a job is a sales process and you will always have competition. If you want to accept a job offer, it is your responsibility to crush your competition, so you are the only person being considered by prospective hiring authorities. During this session, we will address how you can accomplish the following:

- A resume that stands out and doesn't end up in a deep dark hole
- Cover letters that grab attention
- Questions that provide a competitive edge
- How to differentiate yourself from your competition

INSTRUCTIONS:

To register for these Webinars, go to www.mylynnhazancareer.com and use the following instructions:

1. Select the "Register" tab

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2. Fill in the required information and register as a "Job Seeker"
3. You will receive a confirmation email and will be redirected to the dashboard
4. Select the "Webinar" tab to listen to the webinars live or receive access to previously recorded webinars

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See what's happening on our social sites:

